

COST-OF-LIVING ADJUSTMENTS
ADMINISTRATIVE REPRESENTATION UNIT
EFFECTIVE DECEMBER 1, 2017 (1.0150%)

CLASS	DDRNO	PAY RATE	STEP-1	STEP-2	STEP-3	STEP-4	STEP-5	STEP-6	STEP-7	STEP-8	STEP-9	STEP-10
*****	*****	*****	*****	*****	*****	*****	*****	*****	*****	*****	*****	*****
ACCOUNTANT			-- 1513	* *	* *	* *	* *	* *	* *	* *	* *	* *
91-15100	NEW HOURLY		33.84	35.73	37.72	39.82	42.04					
	BIWEEKLY		2,707.20	2,858.40	3,017.60	3,185.60	3,363.20					
	MONTHLY		5,888.16	6,217.02	6,563.28	6,928.68	7,314.96					
ACCOUNTING AIDE			-- 1585	* *	* *	* *	* *	* *	* *	* *	* *	* *
91-15005	NEW HOURLY		27.37	28.90	30.51	32.21	34.01					
	BIWEEKLY		2,189.60	2,312.00	2,440.80	2,576.80	2,720.80					
	MONTHLY		4,762.38	5,028.60	5,308.74	5,604.54	5,917.74					
93-15001	SAME AS ABOVE											
94-15112	SAME AS ABOVE											
ASSISTANT UTILITY BUYER			-- 1860	* *	* *	* *	* *	* *	* *	* *	* *	* *
A												
93-18113	NEW HOURLY		35.32	37.29	39.37	41.57	43.89					
	BIWEEKLY		2,825.60	2,983.20	3,149.60	3,325.60	3,511.20					
	MONTHLY		6,145.68	6,488.46	6,850.38	7,233.18	7,636.86					
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B												
93-18111	NEW HOURLY		33.93	35.82	37.82	39.93	42.16					
	BIWEEKLY		2,714.40	2,865.60	3,025.60	3,194.40	3,372.80					
	MONTHLY		5,903.82	6,232.68	6,580.68	6,947.82	7,335.84					
EMERG PREPRDNSS COORD			-- 1702	* *	* *	* *	* *	* *	* *	* *	* *	* *
A												
95-17022	NEW HOURLY		57.90	61.13	64.54	68.14	71.94					
	BIWEEKLY		4,632.00	4,890.40	5,163.20	5,451.20	5,755.20					
	MONTHLY		10,074.60	10,636.62	11,229.96	11,856.36	12,517.56					
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B												
95-17021	NEW HOURLY		46.81	49.42	52.18	55.09	58.16					
	BIWEEKLY		3,744.80	3,953.60	4,174.40	4,407.20	4,652.80					
	MONTHLY		8,144.94	8,599.08	9,079.32	9,585.66	10,119.84					
MANAGEMENT AIDE 5			-- 1508	* *	* *	* *	* *	* *	* *	* *	* *	* *
A												
91-17027	NEW HOURLY		31.68	33.45	35.32	37.29	39.37					
	BIWEEKLY		2,534.40	2,676.00	2,825.60	2,983.20	3,149.60					
	MONTHLY		5,512.32	5,820.30	6,145.68	6,488.46	6,850.38					
93-15002	SAME AS ABOVE											
94-15111	SAME AS ABOVE											

CLASS	DDRNO	PAY RATE	STEP-1	STEP-2	STEP-3	STEP-4	STEP-5	STEP-6	STEP-7	STEP-8	STEP-9	STEP-10
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**												
	B 7											
	95-15080	NEW HOURLY	28.93	30.54	32.24	34.04	35.94					
		BIWEEKLY	2,314.40	2,443.20	2,579.20	2,723.20	2,875.20					
		MONTHLY	5,033.82	5,313.96	5,609.76	5,922.96	6,253.56					
MANAGEMENT ANALYST -- 9184 *												
	A											
	05-17001	NEW HOURLY	40.73	43.00	45.40	47.93	50.60					
		BIWEEKLY	3,258.40	3,440.00	3,632.00	3,834.40	4,048.00					
		MONTHLY	7,087.02	7,482.00	7,899.60	8,339.82	8,804.40					
	20-17101	SAME AS ABOVE										
	25-91001	SAME AS ABOVE										
	60-17006	SAME AS ABOVE										
	82-17001	SAME AS ABOVE										
	91-17020	SAME AS ABOVE										
	6											
	93-17109	SAME AS ABOVE										
	93-91251	SAME AS ABOVE										
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	B											
	23-17002	NEW HOURLY	34.47	36.39	38.42	40.56	42.82					
		BIWEEKLY	2,757.60	2,911.20	3,073.60	3,244.80	3,425.60					
		MONTHLY	5,997.78	6,331.86	6,685.08	7,057.44	7,450.68					
	91-17117	SAME AS ABOVE										
	94-17117	SAME AS ABOVE										
MANAGEMENT ASSISTANT 8 -- 1539 *												
	A											
	91-15120	NEW HOURLY	31.68	33.45	35.32	37.29	39.37					
		BIWEEKLY	2,534.40	2,676.00	2,825.60	2,983.20	3,149.60					
		MONTHLY	5,512.32	5,820.30	6,145.68	6,488.46	6,850.38					
	93-17111	SAME AS ABOVE										
	94-15113	SAME AS ABOVE										

CLASS	DDRNO	PAY RATE	STEP-1	STEP-2	STEP-3	STEP-4	STEP-5	STEP-6	STEP-7	STEP-8	STEP-9	STEP-10
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	B 7											
	95-15390	NEW HOURLY	28.93	30.54	32.24	34.04	35.94					
		BIWEEKLY	2,314.40	2,443.20	2,579.20	2,723.20	2,875.20					
		MONTHLY	5,033.82	5,313.96	5,609.76	5,922.96	6,253.56					
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	95-15391*	NEW HOURLY	24.59	25.96	27.41	28.94	30.55					
		BIWEEKLY	1,967.20	2,076.80	2,192.80	2,315.20	2,444.00					
		MONTHLY	4,278.66	4,517.04	4,769.34	5,035.56	5,315.70					
	PUBLIC RELATIONS SPECIALIST		-- 1785	*	*	*	*	*	*	*	*	*
	A											
	91-17127	NEW HOURLY	42.02	44.36	46.83	49.44	52.20					
		BIWEEKLY	3,361.60	3,548.80	3,746.40	3,955.20	4,176.00					
		MONTHLY	7,311.48	7,718.64	8,148.42	8,602.56	9,082.80					
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	B											
	91-17123	NEW HOURLY	40.80	43.07	45.47	48.01	50.69					
		BIWEEKLY	3,264.00	3,445.60	3,637.60	3,840.80	4,055.20					
		MONTHLY	7,099.20	7,494.18	7,911.78	8,353.74	8,820.06					
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	C											
	91-16224	NEW HOURLY	37.27	39.35	41.54	43.86	46.31					
		BIWEEKLY	2,981.60	3,148.00	3,323.20	3,508.80	3,704.80					
		MONTHLY	6,484.98	6,846.90	7,227.96	7,631.64	8,057.94					
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	D											
	91-17007	NEW HOURLY	36.75	38.80	40.96	43.24	45.65					
		BIWEEKLY	2,940.00	3,104.00	3,276.80	3,459.20	3,652.00					
		MONTHLY	6,394.50	6,751.20	7,127.04	7,523.76	7,943.10					
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	E											
	91-16222	NEW HOURLY	33.63	35.51	37.49	39.58	41.79					
		BIWEEKLY	2,690.40	2,840.80	2,999.20	3,166.40	3,343.20					
		MONTHLY	5,851.62	6,178.74	6,523.26	6,886.92	7,271.46					
	SAFETY ENGINEERING ASSOCIATE 1		-- 1726	*	*	*	*	*	*	*	*	*
	A											
	93-17008	NEW HOURLY	44.53	47.01	49.63	52.40	55.32					
		BIWEEKLY	3,562.40	3,760.80	3,970.40	4,192.00	4,425.60					
		MONTHLY	7,748.22	8,179.74	8,635.62	9,117.60	9,625.68					
	94-17008	SAME AS ABOVE										

*Eff. 1/1/14 this DDR No. replaces
 95-15390 for new City employees.

CLASS	DDRNO	PAY RATE	STEP-1	STEP-2	STEP-3	STEP-4	STEP-5	STEP-6	STEP-7	STEP-8	STEP-9	STEP-10
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	B											
	93-17023	NEW HOURLY	39.18	41.36	43.67	46.10	48.67					
		BIWEEKLY	3,134.40	3,308.80	3,493.60	3,688.00	3,893.60					
		MONTHLY	6,817.32	7,196.64	7,598.58	8,021.40	8,468.58					
	94-17023	SAME AS ABOVE										
	SENIOR CLAIMS REPRESENTATIVE		-- 1770	*	*	*	*	*	*	*	*	*
	A											
	91-17132	NEW HOURLY	41.15	43.44	45.86	48.42	51.12					
		BIWEEKLY	3,292.00	3,475.20	3,668.80	3,873.60	4,089.60					
		MONTHLY	7,160.10	7,558.56	7,979.64	8,425.08	8,894.88					
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	B											
	91-17131	NEW HOURLY	38.54	40.69	42.96	45.36	47.89					
		BIWEEKLY	3,083.20	3,255.20	3,436.80	3,628.80	3,831.20					
		MONTHLY	6,705.96	7,080.06	7,475.04	7,892.64	8,332.86					
	SENIOR UTILITY ACCOUNTANT		<u>3/4</u> -- 1521	*	*	*	*	*	*	*	*	*
	A											
	95-15210	NEW HOURLY	55.20	58.28	61.53	64.96	68.58					
		BIWEEKLY	4,416.00	4,662.40	4,922.40	5,196.80	5,486.40					
		MONTHLY	9,604.80	10,140.72	10,706.22	11,303.04	11,932.92					
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	B											
	91-15115	NEW HOURLY	49.42	52.18	55.09	58.16	61.40					
		BIWEEKLY	3,953.60	4,174.40	4,407.20	4,652.80	4,912.00					
		MONTHLY	8,599.08	9,079.32	9,585.66	10,119.84	10,683.60					
	91-15137	SAME AS ABOVE										
**												
	C											
	91-15114	NEW HOURLY	45.24	47.76	50.42	53.23	56.20					
		BIWEEKLY	3,619.20	3,820.80	4,033.60	4,258.40	4,496.00					
		MONTHLY	7,871.76	8,310.24	8,773.08	9,262.02	9,778.80					
	91-15136	SAME AS ABOVE										
	93-15022	SAME AS ABOVE										
**												
	D											
	20-15110	NEW HOURLY	41.32	43.62	46.05	48.62	51.33					
		BIWEEKLY	3,305.60	3,489.60	3,684.00	3,889.60	4,106.40					
		MONTHLY	7,189.68	7,589.88	8,012.70	8,459.88	8,931.42					
	23-11036	SAME AS ABOVE										

CLASS	DDRNO	PAY RATE	STEP-1	STEP-2	STEP-3	STEP-4	STEP-5	STEP-6	STEP-7	STEP-8	STEP-9	STEP-10
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	23-15024	SAME AS ABOVE										
	23-15126	SAME AS ABOVE										
	91-15133	SAME AS ABOVE										
	91-15134	SAME AS ABOVE										
	91-15135	SAME AS ABOVE										
**												
E												
	91-15123	NEW HOURLY	38.88	41.05	43.34	45.76	48.31					
		BIWEEKLY	3,110.40	3,284.00	3,467.20	3,660.80	3,864.80					
		MONTHLY	6,765.12	7,142.70	7,541.16	7,962.24	8,405.94					
	SYSTEMS AIDE 9		-- 1599	* *	* *	* *	* *	* *	* *	* *	* *	* *
	95-15990	NEW HOURLY	28.56	30.15	31.83	33.60	35.47					
		BIWEEKLY	2,284.80	2,412.00	2,546.40	2,688.00	2,837.60					
		MONTHLY	4,969.44	5,246.10	5,538.42	5,846.40	6,171.78					
	SYSTEMS ANALYST		-- 1596	* *	* *	* *	* *	* *	* *	* *	* *	* *
A												
	91-15017	NEW HOURLY	40.72	42.99	45.39	47.92	50.59					
		BIWEEKLY	3,257.60	3,439.20	3,631.20	3,833.60	4,047.20					
		MONTHLY	7,085.28	7,480.26	7,897.86	8,338.08	8,802.66					
	93-15017	SAME AS ABOVE										
	94-15018	SAME AS ABOVE										
**												
B												
	91-15022	NEW HOURLY	34.47	36.39	38.42	40.56	42.82					
		BIWEEKLY	2,757.60	2,911.20	3,073.60	3,244.80	3,425.60					
		MONTHLY	5,997.78	6,331.86	6,685.08	7,057.44	7,450.68					
	93-15020	SAME AS ABOVE										
	94-15022	SAME AS ABOVE										
	UTILITY ACCOUNTANT 3/4		-- 1511	* *	* *	* *	* *	* *	* *	* *	* *	* *
A												
	95-15110	NEW HOURLY	40.73	43.00	45.40	47.93	50.60					
		BIWEEKLY	3,258.40	3,440.00	3,632.00	3,834.40	4,048.00					
		MONTHLY	7,087.02	7,482.00	7,899.60	8,339.82	8,804.40					

CLASS	DDRNO	PAY RATE	STEP-1	STEP-2	STEP-3	STEP-4	STEP-5	STEP-6	STEP-7	STEP-8	STEP-9	STEP-10
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**	B											
	91-15111	NEW HOURLY	37.74	39.84	42.06	44.41	46.89					
		BIWEEKLY	3,019.20	3,187.20	3,364.80	3,552.80	3,751.20					
		MONTHLY	6,566.76	6,932.16	7,318.44	7,727.34	8,158.86					
	91-15132	SAME AS ABOVE										
	91-15140	SAME AS ABOVE										
**	C											
	20-15108	NEW HOURLY	36.13	38.14	40.27	42.52	44.89					
		BIWEEKLY	2,890.40	3,051.20	3,221.60	3,401.60	3,591.20					
		MONTHLY	6,286.62	6,636.36	7,006.98	7,398.48	7,810.86					
	20-15114	SAME AS ABOVE										
	23-15115	SAME AS ABOVE										
	91-15110	SAME AS ABOVE										
	91-15131	SAME AS ABOVE										
**	D											
	23-15128	NEW HOURLY	35.22	37.18	39.25	41.44	43.75					
		BIWEEKLY	2,817.60	2,974.40	3,140.00	3,315.20	3,500.00					
		MONTHLY	6,128.28	6,469.32	6,829.50	7,210.56	7,612.50					
	91-15010	SAME AS ABOVE										
	93-15010	SAME AS ABOVE										
**	E 2											
	23-15122	NEW HOURLY	34.42	36.34	38.37	40.51	42.77					
		BIWEEKLY	2,753.60	2,907.20	3,069.60	3,240.80	3,421.60					
		MONTHLY	5,989.08	6,323.16	6,676.38	7,048.74	7,441.98					
	93-15009	SAME AS ABOVE										
	94-15115	SAME AS ABOVE										
	UTILITY BUYER		-- 1861	*	*	*	*	*	*	*	*	*
	93-18105	NEW HOURLY	39.92	42.15	44.50	46.98	49.60					
		BIWEEKLY	3,193.60	3,372.00	3,560.00	3,758.40	3,968.00					
		MONTHLY	6,946.08	7,334.10	7,743.00	8,174.52	8,630.40					

CLASS	DDRNO	PAY RATE	STEP-1	STEP-2	STEP-3	STEP-4	STEP-5	STEP-6	STEP-7	STEP-8	STEP-9	STEP-10
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WORKERS COMPENSATION ANALYST	-- 1774		* * * * *	* * * * *	* * * * *	* * * * *	* * * * *	* * * * *	* * * * *	* * * * *	* * * * *	* * * * *
91-17005	NEW HOURLY	38.54	40.69	42.96	45.36	47.89						
	BIWEEKLY	3,083.20	3,255.20	3,436.80	3,628.80	3,831.20						
	MONTHLY	6,705.96	7,080.06	7,475.04	7,892.64	8,332.86						
91-17111	SAME AS ABOVE											
WORKERS' COMP CLAIMS ASST	-- 1775		* * * * *	* * * * *	* * * * *	* * * * *	* * * * *	* * * * *	* * * * *	* * * * *	* * * * *	* * * * *
93-17006	NEW HOURLY	30.05	31.73	33.50	35.37	37.34						
	BIWEEKLY	2,404.00	2,538.40	2,680.00	2,829.60	2,987.20						
	MONTHLY	5,228.70	5,521.02	5,829.00	6,154.38	6,497.16						
**												
95-17751*	NEW HOURLY	25.55	26.97	28.47	30.06	31.74						
	BIWEEKLY	2,044.00	2,157.60	2,277.60	2,404.80	2,539.20						
	MONTHLY	4,445.70	4,692.78	4,953.78	5,230.44	5,522.76						

*Eff. 1/1/14 this DDR No. replaces
 93-17006 for new City employees.

SALARY FOOTNOTES
(Administrative Unit)

Footnote 1: Any person employed in the class of Safety Engineering Associate (Class Code 1726), for which registration as a professional engineer with the California State Board of Registration for Civil and Professional Engineers is not required, shall, while so registered, receive salary at the second premium level rate (5.575625 percent) above the appropriate step rate of salary prescribed for his/her class, at the beginning of the payroll period next succeeding the date the individual presents to the Department a formal certificate or pocket identification card or other such document or communication evidencing registration as a professional engineer satisfactory to the Department.

Footnote 2: One person in the class and level of Utility Accountant D (Class Code 1511), DDR No. 23-15122, who was formerly assigned to DDR 82-15103 or DDR 94-15119 will be compensated at the level of Utility Accountant C.

Footnote 3: Any employee in the class of Utility Accountant (Class Code 1511) or Senior Utility Accountant (Class Code 1521) who maintains registration as a Certified Public Accountant (CPA) or Certified Internal Auditor (CIA) shall be reimbursed by the Department for the cost of such registration upon presentation by the employee of a paid receipt for such cost.

Footnote 4: Any employee occupying a position in the class of Utility Accountant (Class Code 1511) or Senior Utility Accountant (Class Code 1521), who has been granted the authority by the State of California to use the term of Certified Public Accountant, shall be compensated at the second (2nd) premium level above the rate established for the position.

Footnote 5: Any employee who is appointed from a Civil Service eligible list to the class of Management Aide, Code 1508, whose hourly compensation immediately prior to such appointment is higher than the 5th step hourly rate for Management Aide, shall continue to receive compensation at the same hourly rate that the employee was receiving on the date prior to such appointment. The employee shall continue to receive the hourly rate assigned upon

SALARY FOOTNOTES (cont'd)
(Administrative Unit)

appointment to Management Aide until such time as the prescribed hourly rate for the class of Management Aide exceeds the salary assigned to the employee or the employee receives an appointment to a class and pay grade with an hourly rate higher than the hourly rate assigned upon appointment to Management Aide.

Persons employed in the class of Management Aide on October 1, 2001, who were appointed from a Civil Service eligible list to that class, whose hourly rate of compensation immediately prior to October 1, 2001, was higher than the 5th step hourly rate for Management Aide, shall continue to receive such hourly rate of compensation until such time as the prescribed hourly rate for the class of Management Aide exceeds the salary assigned to the employee or the employee receives an appointment to a class and pay grade with an hourly rate higher than the hourly rate assigned under the provisions of this Salary Footnote.

Footnote 6: Employees occupying DDR No. 93-17109, in the class of Utility Management Assistant (Class Code 9100), as of October 1, 1996, shall be paid at the fourth (4th) premium level above the appropriate step rate in the salary range while occupying this DDR. Any employee assigned to this DDR subsequent to October 1, 1996, shall be paid in accordance with the salary range established for the Management Analyst II (Class Code 9169) level.

Footnote 7: Effective December 1, 2001, new employees assigned to positions in the classes listed below will only be able to occupy the DDR listed opposite the class title.

<u>Class Code</u>	<u>Class Title</u>	<u>DDR Number</u>
1508	Management Aide	95-15080
1539	Management Assistant	95-15390

Footnote 8: Any employee who is appointed from a Civil Service eligible list to the class of Management Assistant, Code 1539, whose hourly compensation immediately prior to such appointment is higher than the 5th step hourly rate for Management Assistant, shall continue to receive compensation at the same hourly rate that the employee was receiving on the date prior to such

SALARY FOOTNOTES (cont'd)
(Administrative Unit)

appointment. The employee shall continue to receive the hourly rate assigned upon appointment to Management Assistant until such time as the prescribed hourly rate for the class of Management Assistant exceeds the salary assigned to the employee or the employee receives an appointment to a class and pay grade with an hourly rate higher than the hourly rate assigned upon appointment to Management Assistant.

Footnote 9: An employee who is appointed from a Civil Service eligible list to the class of Systems Aide, Code 1599, whose hourly compensation immediately prior to such appointment is higher than the 5th step hourly rate for Systems Aide, shall continue to receive compensation at the same hourly rate that the employee was receiving on the date prior to such appointment. The employee shall continue to receive the hourly rate assigned upon appointment to Systems Aide until such time as the prescribed hourly rate for the class of Systems Aide exceeds the salary assigned to the employee or the employee receives an appointment to a class and pay grade with an hourly rate higher than the hourly rate assigned upon appointment to Systems Aide.