

# DUTIES DESCRIPTION RECORD

DDR 72-43144

Department		Position	
Position		Grade	
Title	CARPENTER SHOP FOREMAN	Position	
		Code	6.95
System	POWER	Number of	
		Positions	2 (Temp)
Division	DESIGN AND CONSTRUCTION		

Rate: \$30.36 /hr. x 8 = \$242.88 Base Rate (Eff. 7/1/01)  
2.30/hr. x 8 = 18.40 Health and Welfare (Eff. 7/1/99)  
\$261.28 Per Day (Eff. 7/1/01)

\*Paid per hour worked for the number of hours for which pay is received.

## Summary Duties

In connection with miscellaneous construction, alteration, and repair activities at various locations in the Power System, directs, and when supervising less than seven journeymen, frequently participates in the work of carpenters, saw filers, and their helpers operating power saws and related woodworking equipment, performing rough and finish carpentry, and sharpening and adjusting saws in a carpenter shop; occasionally supervises carpenters in field construction activities; examines and interprets instructions, orders, plans and specifications; plans, lays out and coordinates proposed work with other crafts; determines methods and tools to be employed, assigns and reviews tasks and assumes responsibility for quality and quantity of work during progress and after completion; encourages safe practices and enforces safety rules and precautions; approves workmen's timecards; makes oral and written reports on such matters as work progress, materials used, and accidents; hears and settles grievances or refers them to superior; and performs related duties.

### 1. Overtime:

An employee shall be paid for the first four (4) hours of overtime after the regularly constituted straight-time shift, and for the first eight (8) hours worked on Saturdays at a rate computed by multiplying the appropriate hourly rate by one and one-half (1½); for each hour of all other such overtime, at a rate computed by multiplying the appropriate hourly rate by two (2).