

DUTIES DESCRIPTION RECORD

DDR 72-43130

Department		Position	
Position Title	CARPENTER FOREMAN	Position Grade	
System	POWER	Position Code	6.11
Division	DESIGN AND CONSTRUCTION	Number of Positions	10 (Temp)

Rate: \$29.26 /hr. x 8 = \$234.08 Base Rate (Eff. 11/1/00)
 2.30*/hr. x 8 = 18.40 Health and Welfare (Eff. 7/1/99)
 \$252.48 Per Day (Eff. 11/1/00)

* Paid per hour worked for the number of hours for which pay is received.

Summary Duties

In connection with miscellaneous construction, alteration, and repair activities at various locations in the Power System, directs, and when supervising less than seven journeymen, frequently participates in the work of carpenters, cabinet makers and their helpers performing rough and finish carpentry, cabinet making and mill work; examines and interprets instructions, orders, plans and specifications and observes and analyzes site of proposed work; plans, lays out and coordinates proposed work with other crafts; determines methods and tools to be employed, assigns and reviews tasks and assumes responsibility for quality and quantity of work during progress and after completion; encourages safe practices and enforces safety rules and precautions; approves workmen's timecards; makes oral and written reports on such matter as work progress, materials used and accidents; drives motor vehicles; and performs related duties.

1. Overtime:

An employee shall be paid for the first four (4) hours of overtime after the regularly constituted straight-time shift, and for the first eight (8) hours worked on Saturdays at a rate computed by multiplying the appropriate hourly rate by one and one-half (1½); for each hour of all other such overtime, at a rate computed by multiplying the appropriate hourly rate by two (2).

2. Holidays:

Recognized holidays shall be as follows: New Year's Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, the day after Thanksgiving Day and Christmas Day. When a recognized holiday falls on a Sunday, the following Monday shall be observed as a holiday.